

OFFER SUBMISSION INSTRUCTIONS

All questions concerning this solicitation must be directed via e-mail to Ofelia.Salas@navy.mil

Quotes shall be submitted by only by e-mail as attachment on or before the solicitation close date and time. E-MAIL DOCUMENTS TO: Ofelia.Salas@navy.mil. The offeror shall consist of three parts: (1) Technical Submission (2) Past Performance Questionnaire Data Sheets (3) Price

FAR 52.212-2, Evaluation - Commercial Items is applicable to this procurement.

The contract award resulting from this solicitation will be a Firm Fixed Price (FFP) based on the Lowest Price Technically Acceptable (LPTA) evaluation basis. A The contract will consist one (one) base year followed by four (4), one-year option years that will be exercised at the discretion of the Government. Award will be made to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered.

The following factors shall be used to evaluate offers:

FACTOR I TECHNICAL CAPABILITY

The contractor shall provide technical information in the form a Technical Narrative (TN) that will describe to the Government their ability and approach to perform the complete requirement listed under this solicitation. The areas of the TN shall address the testing of the AST alarm systems, AST leak testing, and the repair of the AST alarms and tank repairs.

The TN at a minimum shall include work experience relative to the alarm and leak testing required under this solicitation and for repairs to the AST's. A list of equipment/ systems available to accomplish the requirement, any related sub-contractor relationships (in the event that parts of the work will be sub-contracted).

The offeror may submit commercially published technical literature/documents related to the offerors current capability to perform and complete the requirement identified under the statement of work. The TN and any supporting technical literature should not exceed 10 pages. The furnishing of the TN and supporting documentation will be used by the Government to evaluate the proposal and to determine an offerors capability of accomplishing the overall project.

Technical Capability Sub-Factor:

- (a): Contractor's ability to comply with California Code of Regulations Title 22.

Contractors shall furnish as part of their proposal current documentation that clearly shows that they have a fully trained/qualified engineer that can perform the AST alarm system testing, AST leak testing and repairs. The engineers work qualifications and work experience for the last 3-5 years s also be included.

Ratings: Offerors that provide the requested technical information and the data is determined sufficient for evaluation purposes, after evaluation by the Government shall receive a rating of Acceptable.

Offerors that do not provide the TN nor any supporting technical information to allow the Government to perform a proper evaluation of the offerors capability may be rated as unacceptable. A rating of unacceptable will preclude any further evaluation of an offeror. The Government shall evaluate Technical Capability by using the following ratings as outlined in Table M-1:

TABLE M-1 Technical Capability Acceptable/Unacceptable RATINGS	
Rating	Description
Acceptable	Offer clearly meets the minimum requirements of the solicitation.

Unacceptable	Offer does not clearly meet the minimum requirements of the solicitation.
--------------	---------------------------------------------------------------------------

FACTOR II PAST PERFORMANCE

Offeror's PAST PERFORMANCE information submitted as required will be used to make a determination of whether the offeror has a satisfactory record of past performance. Offerors should, therefore, provide performance history and references to demonstrate satisfactory performance for up to three prior similar contracts performed within the past three years using the attached Past Performance/Questionnaire Data Sheet.

PAST PERFORMANCE information should be provided on the form provided as an attachment to this solicitation. Information utilized will be obtained from these references as well as any other sources who may have relevant information.

Offers which lack relevant past performance history will receive a neutral rating for this factor. Any Offeror's proposal which has no relevant past performance history, while rated neutral, may not represent the most advantageous proposal to the Government and thus, may be an unsuccessful proposal when compared to the proposals of other offerors.

The Contracting Officer will evaluate Offeror's PAST PERFORMANCE as follows:

NEUTRAL: No relevant past performance available for evaluation. Offeror has asserted that it has no relevant directly related or similar past performance experience. Proposal receives no merit or demerit for this factor.

OUTSTANDING: No risk anticipated with delivery of quality product, on time, or of any degradation of performance, or lack of customer satisfaction based upon offeror's past performance.

SATISFACTORY: Very little risk anticipated with delivery of quality product, on time, or of degradation of performance, or lack of customer satisfaction based upon the offeror's past performance.

UNSATISFACTORY: Significant potential risk anticipated with delivery of quality product, on time, and of degradation of performance based upon the offeror's past performance.

Failure to provide the completed Past Performance/Questionnaire Data Sheets shall be considered certification that the offeror has no relevant past performance and will receive a neutral rating.

The Past Performance/Questionnaire Data Sheets shall be completed by a representative of the Government agency or commercial firm for whom the work was performed. Only the Government representative or commercial customer **MUST** forward the completed Past Performance Data Sheets/Questionnaire to the Contracting Specialist no later than the closing of the solicitation by e-mail. It shall be the offeror's responsibility to ensure receipt by the Contracting Specialist of the completed Past Performance/Questionnaire Data Sheets.

The Government's assessment of performance risk is not intended to be the product of a mechanical or mathematical analysis of an offeror's performance on a list of contracts, but rather the product of subjective judgment of the Government after it considers all available, relevant, and recent information.

Factor III PRICE

The offeror shall provide pricing for each CLIN listed under the solicitation and a total cost for the Base Year, Options Years and a total cost for the entire effort outlined under the RFQ attached to this solicitation.

(b) *Options.* The Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. Evaluation of options shall not obligate the Government to exercise the option(s).

(c) A written notice of award of acceptance of an offer, mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may acceptance offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before an award.

At the discretion of the Contracting Officer, the Government intends to evaluate the offers and award a Firm Fixed Price contract to the Lowest Price Technically Acceptable offer. Each initial offer should, therefore contain the offer's most accurate terms from both a technical and pricing standpoint. The Government reserves the right to make award to other than the low offeror if it is determined by the Contracting Officer to be in the best interest of the Government.

(d) A written notice of award or acceptance of an offer, mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

(End of Provision)

System for Award Management (SAM). Quoters must be registered in the SAM database to be considered for award. Registration is free and can be completed on-line at <http://www.sam.gov/>.

All quotes shall include price(s), FOB point, a point of contact, name and phone number, GSA contract number if applicable, business size, and payment terms. Submit proposal directly to FLC San Diego, Attn: Ofelia Salas via email: ofelia.salas@navy.mil. Each response must clearly indicate the capability of the offeror to meet all specifications and requirements.

See Note: 1